

Dr. Armando Cuellar Middle School

TITLE 1 FAMILY AND COMMUNITY ENGAGEMENT POLICY

2020-2021

I. STATEMENT OF PURPOSE

Dr. Armando Cuellar Middle School will provide students with a quality education which is consistent with our mission statement: *ACMD will provide a quality learning environment through a rigorous curriculum to develop a strong foundation and prepare students for success in society.* Partnerships with parents and the community are essential to this goal as neither home nor school can achieve this goal independently. Everyone gains if school and home work together to promote high student achievement. Parents play an important role as children's first teacher and their support is critical to their children's success. Dr. Armando Cuellar Middle School intends to include parents in all aspects of the campuses' Title 1 program to create a school-home partnership that will promote student success.

Goals and expectations will be set for each student at the campus at the beginning of the school year and together in communication with our parents, provide support for each student to meet those goals.

- Dr. Armando Cuellar Middle School Family & Community Engagement Liaison will work with Administration, Teachers, and Staff to provide parent information **and training (including virtual training) on how to help their child reach their academic goals.**

II. FAMILY & COMMUNITY ENGAGEMENT IN DEVELOPING AND REVISING THE POLICY

A campus parental committee will be established consisting of parents, teachers, community members, and administration will develop the campus parental involvement policy.

- This committee will meet no less than twice through the school year to review and update the parental involvement policy.

III. ANNUAL TITLE I CAMPUS PARENT MEETINGS

Dr. Armando Cuellar Middle School will work together with the district parental committee to hold an annual district meeting for Title I parents. This meeting will be held during the fall semester (in person or virtually). The purpose of this meeting is to provide parents with information regarding Title I guidelines and services and the current District Family & Community Engagement.

The annual meeting will be held virtually with flexible hours and times conducive to parent participation. English and Spanish translation will be available. Written notices in both languages will be sent to parents notifying them of the date and times of the meeting.

- Distribute copies of the CMS District Family & Community Engagement policy in both English and Spanish.
- Place Family & Community Engagement Policy on the Family & Community Engagement web page and other social media as deemed necessary, and will display a copy of the policy in the front entrance of the School office.

IV. SCHOOL-PARENT –STUDENT COMPACT

As a component of the school-level Family & Community Engagement policy, Dr. Armando Cuellar Middle School shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. This compact will be distributed to each student and will be posted on campus. The parent compact will be reviewed yearly for updates and revision.

- The Family & Community Engagement Liaison along with the CMS Principal will work with Site Base Committee Members and Teachers to assure that a School-Parent-Student Compact is distributed to parents at registration and that each teacher will meet with parents about the compact at a later meeting. This will also be displayed at the entrance of our School office.

V. TYPES OF FAMILY & COMMUNITY ENGAGEMENT

Parents can become involved in their children’s education in a variety of ways. Dr. Armando Cuellar Middle School values both the at-home contributions of parents and those that take place at the school or in the community. Reading to children at home, discussing assignments or activities that took place during the school day, and talking with them at family meals are as important as volunteering at school and serving on advisory committees. Many types of parental involvement are needed in school-home-community partnerships to help all children succeed. All parent and community volunteers must comply with the district policy regarding State of Texas background checks and TB testing clearance.

- Understanding topics such as Texas Essential Knowledge and Skills, STAAR Testing requirements and dates, House Bill 5 Endorsement information and requirements, Dyslexia, Advanced Academics, Bilingual/ESL Education, Special Education, etc.
- Provide information and request assistance from parents on various campus activities such as Meet Your Teacher Night, Literacy Night, Algebra 1 parent meetings, ESL parent meetings, etc.
- Share information with parents about the different ways they can volunteer at the campus level.

VI. ADAPT PROGRAMS TO THE NEEDS OF OUR COMMUNITY

Each year Dr. Armando Cuellar Middle School will evaluate the needs of parents and children in the community through a variety of measures, including questionnaires sent home to parents, so that Title 1 programs can be modified to meet identified needs.

Workshops and other programs will be available to address the expressed needs. Parents will be notified of these opportunities. Parents may also call the campus to express an interest in a particular workshop topic or to make or to make recommendations regarding the program.

- Encourage participation in community functions such as The Veterans Day Event, Christmas Festival of Lights, Parades, Career and Health Fair, etc.
- Encourage participation in community volunteer opportunities such as with the Food Bank, Clean Up Projects, 5K Runs, Toys for Tots, Career Fair, disaster relief, etc.
- Bring parents information on the various outreach programs and agencies that provide information and assistance such as Agri Life Extension Program, Dr. Hospital Renaissance, STC, Workforce Solution, ESL or GED classes, etc.

VII. STAFF-PARENT COMMUNICATION

Notices sent home to parents should be in both English and Spanish. Parents are encouraged to take the initiative in calling their child's teacher or campus administration should they have a concern. Below are additional ways the district and campus can communicate with parents:

- Letters, flyers, website, School Messenger, email. Family Access, Campus Marquee, etc.

VIII. EVALUATION

Parents will be asked for their input on the content and effectiveness of the Title 1 parental involvement programs through an annual evaluation of the program. The evaluation will include an assessment of overall increases in parental involvement and barriers to parental participation that may exist. Dr. Armando Cuellar Middle School will revise its Family and Community Engagement Policy on the basis of this annual review.

- Use campus data sessions, trainings, events, surveys, conferences, volunteer hours, etc., to evaluate the effectiveness of the Family Community & Engagement program.

IX. ADOPTED

The Dr. Armando Cuellar Middle School Family and Community Engagement Policy was revised October 14, 2020 and will be effective during the 2020-2021 school year.

ACMD does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or provision of services, programs, or activities.